



**How to Apply:**

- Complete registration information on pages 1-2 of this application.
- Answer questions on page 3.
- Enclose a letter of recommendation, which should attest to your pedagogical and content knowledge.

- To submit application by mail or fax, print this form and send a completed registration with check, money order, or purchase order (PO) number to the address below.

*Think Math!* **Workshops**  
 Attn: Melody Hachey  
 Education Development Center, Inc.  
 55 Chapel Street  
 Newton, MA 02458  
 Fax: 617-969-1527 To submit

- To submit registration by email, save the PDF onto your computer, complete the form, and submit it either by clicking below or by attaching it to an email addressed to Melody Hachey at EDC, [mhachey@edc.org](mailto:mhachey@edc.org). Be sure include a letter of recommendation.

**SUMBIT**

## Registration Information

### Contact Information

Name

Title

Grade Level

Institution/School Name

School District

Home Address

City

State

Zip

Work Phone

Home Phone

Preferred Email

Check or click here if you'd like to receive the *Think Math!* e-newsletter:

## Tuition Fees and Other Options

**Tuition:** The tuition fee is \$1200, which includes daily lunch and course materials.

**Travel and Lodging:** Participants are responsible for their own transportation and lodging. To request information about accommodations in the Newton area, check the box below.

***Request lodging information:***

## Payment Information

- **Pay by Check or Money Order:** Make check or money order payable to Education Development Center, Inc.
- **Pay by Purchase Order:** Provide a purchase order (PO) number, complete billing address, and contact information (below) if another party, such as your school or school district, is paying in full or in part for this workshop.
- **Pay by Credit Card:** Please contact Melody Hachey at EDC, 617-618-2801.

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PO#

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Institution

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Billing Contact

Billing Title

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Billing Address

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Billing City

State

Zip

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Billing Contact Phone

Billing Contact Fax

You will be sent a confirmation email once your registration is received. Workshops are filled on first-come, first-served basis. Limited space is available.

### **Cancellation Policy**

If you must cancel, a substitute participant is always welcome. Otherwise, \$600 of the tuition is nonrefundable; all additional payments are fully refundable up to April 1, 2009, nonrefundable thereafter.

## **Application Questions** (please feel free to respond on a separate word document or pdf)

1. Describe your experience designing or implementing professional development.
2. What is your teaching background? Include years of experience and courses taught.
3. What is your experience using *Think Math!*?
4. What are your goals for attending Train the Trainers Workshop? Include pertinent professional development goals.
5. What are your plans for supporting implementation of *Think Math!*?
6. Please provide contact information for your reference.